

Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

# Maple Ridge News.. April 2026

## Message from the Headteacher...

Dear Parents / Carers

It was lovely to see so many of you were able to come to join us for the children's Art Galleries at the end of last term. We were so proud of all of the work that the children have produced!

We are looking forward to a busy summer term as usual with residential trips being planned for the older children, our Summer Fayre in June and our usual finish to the year with Sports Day on the last day of term.

Governors at Maple Ridge have decided, in the interests of supporting parents with keeping the costs of school uniform as low as possible, that we will no longer be asking parents to provide their child with at least one item of uniform that has our leaf logo on. We have asked the uniform company to stop producing uniform with the logo on and, whilst there is still plenty of stock at the moment for those who wish to buy it, this will eventually be phased out. Instead, our uniform will be focused on ensuring that children are wearing the right colours, but with parents able to source suitable options from a range of shops including supermarkets. We anticipate this having the potential to reduce costs by at least 50%. We also think this will help with ensuring that children can continue to have a sense of identity with the school and their peers by wearing their uniform to school whilst also being able to meet their sensory needs as suitable clothing can be provided in the right colours for school uniform. There will be no time limit for children continuing to wear uniform with the logo on whilst there is still some around so, please do not worry about that.

We are in the process of building a new school website which should go live after half term in June and, when it does, the changes to our uniform requirements will be there on the website.

We will be saying goodbye to Mrs Denise Burden, our Finance Officer, next week when she retires. Mrs Burden has been working within the admin team at Maple Ridge School for 19 years. We would like to wish her all the very best for her retirement and to thank her for everything she has done for the children, parents and staff at Maple Ridge School. Thank you Denise 😊

Kind regards,

Vicki

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## Dates for your Diary

### Parent sessions

#### Toileting

Friday 1<sup>st</sup> May 10am-12pm & 12.30pm-2.30pm

#### Food & Eating

Friday 5<sup>th</sup> June 10am-12pm & 12.30pm-2.30pm

#### Sleep

Friday 3<sup>rd</sup> July 10am-12pm & 12.30pm-2.30pm

If you would like to attend, Please contact the office to enquire about the availability of these sessions.

### Year 4 Sleepover Residential

Parent meeting

Wednesday 13<sup>th</sup> May- 5.00 - 5.30pm

### Team 3 Runways Residential

Parent meeting

Wednesday 20<sup>th</sup> May – 5.00-5.30pm

### Parents Evening Team1 & Team2

Thursday 9<sup>th</sup> July

### Year 6 leavers Assembly- for parents

Thursday 16<sup>th</sup> July 1.45pm

### Sports Day

Wednesday 22<sup>nd</sup> July

## Parent Community Events

### *Summer Fayre*

We are well on our way with the plans for our Summer Fayre and are reaching out for your help.

We are looking for donations, this can include toys, books, games, unwanted gifts, second hand school uniform etc....

Also, if you would like to lend a helping hand with the preparation or to support on the day, please email

[enquiries@mapleridge.hants.sch.uk](mailto:enquiries@mapleridge.hants.sch.uk) , pop in to the office or call 01256 323639.

As always, thank you for your continued generosity and support

from

The Maple Ridge Team

**MAPLE RIDGE  
SUMMER FAYRE  
DONATION DRIVE**

We are kindly asking for donations of any of the following for our Summer Fayre on Saturday 20<sup>th</sup> June!

- PRE LOVED + BRAND NEW TOYS
- PRE LOVED MAPLE RIDGE SCHOOL UNIFORM
- PRE LOVED CHILDRENS BOOKS + CUDDLY TOYS
- BRAND NEW GIFT SETS, TOILETRIES, HOMEWARE
- UNOPENED BOTTLES OF ALCOHOL
- RAFFLE PRIZES

ANY DONATIONS OF THE ABOVE ARE GREATLY APPRECIATED

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## Wellbeing Afternoon

This half term everyone enjoyed a lovely wellbeing afternoon, which included decorating t-shirts for the art gallery at the end of term.



# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## **Task Force- Help!**

### Coffee Morning and Task Force

Jane Eales holds a meet every week on a Thursday.

Come along for Tea, coffee and very yummy biscuits and a chance to chat to other parents. Some parents also volunteer during this session, to laminate, cut and stick visual symbols and work tasks for our children, to support their learning, this is optional.

If you would like to join us for a cuppa and a biscuit or to cut and stick, join us in cedar room from 9.30am-12pm every Thursdays.

If you have any questions, please call the office on 01256 323639.

*We look forward to seeing you!*

## Annual Reviews

If you have any questions, please contact [c.pickard@mapleridge.hants.sch.uk](mailto:c.pickard@mapleridge.hants.sch.uk)

Year 6 Annual Reviews, will begin on Wednesday 6<sup>th</sup> May

Please try your best to attend for the given time slot, with 110 children now at Maple Ridge it can be difficult to reschedule the appointments.

We will obviously do our best to accommodate you where possible, however, if for any reason you are not able to attend your rescheduled appointment, this meeting will still go ahead.



## SkoolKit – School uniform Discount Code

Skoolkit will be holding a **10% discount week** in our Basingstoke store from **Monday 29th June – Saturday 4th July.**

Use code SUMMER26 for free delivery from 25<sup>th</sup> July - 1st August 2026

ONLINE ORDERS NEED TO BE PLACED BY

**FRIDAY 14<sup>TH</sup> AUGUST**

for guaranteed delivery before the start of the school year.

Skoolkit will do its utmost to deliver orders placed after this date before back to school.

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## World Book Day

**We all enjoyed some fantastic activities to celebrate world book day, Team 1 particularly enjoyed reading time outside as the sun was shining!**



# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## Maple Ridge Wellbeing Award

Maple Ridge are proud to announce our achievements.

We have been awarded with our Wellbeing Award for promoting emotional wellbeing and mental health across our school.

OUR SCHOOL HAS ACHIEVED THE

**Wellbeing Award  
for Schools**

*Promoting emotional wellbeing and  
mental health across our school*

2026 - 2029

ap  
AwardPlace

Accredited by

OPTIMUS EDUCATION

In partnership with

NATIONAL  
CHILDREN'S  
BUREAU

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
[www.mapleridge.hants.sch.uk](http://www.mapleridge.hants.sch.uk)



Headteacher: Mrs V. Clovis

**MAPLE RIDGE**  
**SUMMER**  
**FAYRE**

Saturday 20<sup>th</sup> June  
11am - 2pm  
MAPLE CRESCENT, RG21 5SX

**£1 PER PERSON**

- bouncy castles • food vans •
- stalls • tuck shop • zorbs • power slide •
- football darts • tombola • raffle •
- pre loved toys • pre loved uniform •
- and much more!

Join us for our biggest event of the year.  
Everyone's invited!

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## Attendance

Just a reminder for everyone that our school Attendance Policy is available on our website. This is based on both local and national expectations and guidance. One of the key bits of information for parents to be aware of in the DfE document [https://assets.publishing.service.gov.uk/media/66bf300da44f1c4c23e5bd1b/Working\\_together\\_to\\_improve\\_school\\_attendance\\_-\\_August\\_2024.pdf](https://assets.publishing.service.gov.uk/media/66bf300da44f1c4c23e5bd1b/Working_together_to_improve_school_attendance_-_August_2024.pdf) is the section on granting leaves of absence (p.17):

*All schools can grant a leave of absence when a pupil needs to be absent from school with permission. All schools are expected to restrict leaves of absence to the specific circumstances set out in regulation 11 of the School Attendance (Pupil Registration) (England) Regulations 2024 and schools maintained by a local authority and special schools not maintained by a local authority must do so.*

*All schools can grant a leave of absence for other exceptional circumstances at their discretion. In the case of schools maintained by local authorities and special schools not maintained by local authorities, it must be requested in advance by a parent who the pupil normally lives with. Schools are then expected to consider each application individually taking into account the specific facts and circumstances and relevant background context behind the request. If a leave of absence is granted, it is for the school to determine the length of the time the pupil can be away from school.*

With regard to medical and dental appointments (p.81):

*319. Schools should encourage parents to make appointments out of school hours. Where this is not possible, they should get the school's agreement in advance and the pupil should only be out of school for the minimum amount of time necessary for the appointment.*

*320. Schools maintained by a local authority and special schools not maintained by a local authority can only grant leave of absence for this under regulation 11(11), where an application is made in advance by a parent the pupil normally lives with (or the pupil if they will be over compulsory school age by the time of the absence), and the school is satisfied that, based on the individual facts of the case, there are exceptional circumstances which justify the leave.*

We are a local authority maintained special school and are required to follow these regulations. At Maple Ridge School, the only person authorised to grant leaves of absence is the Headteacher.

Please make sure that all absence requests are completed on the correct form and sent in to school well ahead of the requested date so that the request can be given consideration. Exceptional Absence Request Forms are available from the school office.

Thank you to everyone who is consistently getting the request forms in to school with the relevant appointment letters so that your absence request can be given due consideration.

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX  
Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis

## New Government Guidance- Restrictive Physical Intervention

The government has recently released some new guidance for schools on the use of restrictive interventions including the use of reasonable force in schools. You can find the guidance here:

[https://assets.publishing.service.gov.uk/media/6943dad6501cdd438f4cf5aa/Restrictive\\_interventions\\_including\\_use\\_of\\_reasonable\\_force\\_in\\_schools.pdf](https://assets.publishing.service.gov.uk/media/6943dad6501cdd438f4cf5aa/Restrictive_interventions_including_use_of_reasonable_force_in_schools.pdf)

As a result, we have updated our Behaviour Policy and Restrictive Physical Intervention (RPI) Policy which you can find on the school website:

<https://www.mapleridge.hants.sch.uk/school-policies-procedures>

As a result of the updated guidance, we are adding a written form to send home for parents following an incident where RPI has been used. This form could be sent via email or as a paper copy.

Staff will continue to contact parents with a phone call before your child goes home or face to face at pick up time, unless you let us know that you are happy to just be informed with the written form.

Below you will find a copy of the written form, a blank version and a couple of alternative ways the form may be completed by staff.



Dear Parent/Carer

Further to our conversation, here are the details of the recent incident involving your child.

Child's name:	Date of incident:	Time of incident:	Duration of Restrictive Physical Intervention (RPI):
---------------	-------------------	-------------------	--

Location(s) - if other, please state here:						
Class Room	Class Turtle	Shared Area	Corridor	Hall	Outside	Car Park
Conker	Hall Turtle	Blue Room	Green Room	Orange Room	Purple Room	

Why was physical intervention deemed necessary? If other, please specify and describe here:			
Prevent harm to self	Prevent harm to others	Prevent damage to property	Maintain safety

Type(s) RPI used:			
Caring Cs with resistance from child	Escort (moving)	Hold (stationary)	Seated
1 person		2 person	
Relaxed hold	Firm hold	Firm hold with high levels of resistance	

The use of RPI does carry risk of injury which could include bruising, which may appear later.	
No injuries were evident following the use of RPI	Possibly injury incurred during RPI – please see first aid form.

We understand that you and/or your child may be concerned about what has happened. The safety and wellbeing of your child is always our priority and RPI is only used as a last resort in order to keep everyone safe. Staff in school will reflect and plan a way forward to reduce the likelihood of this happening again, this is usually part of a behaviour plan (IBMP) which will have already been discussed with you, unless in an emergency.

If you have any concerns about your child's physical, emotional or mental wellbeing as a result of this incident, want to ask any questions or review the IBMP, please contact me to arrange a time for a discussion.

Your sincerely,

# Maple Ridge School

Maple Crescent  
Basingstoke  
Hampshire  
RG21 5SX

Telephone: (01256) 323639  
www.mapleridge.hants.sch.uk



Headteacher: Mrs V. Clovis



Dear Parent/Carer

Further to our conversation, here are the details of the recent incident involving your child.

Child's name: Emily	Date of incident: 14/4/26	Time of incident: 10am	Duration of Restrictive Physical Intervention (RPI): less than 2 minutes
------------------------	------------------------------	---------------------------	---

Location(s) - if other, please state here:

<b>Class Room</b>	Class Turtle	Shared Area	Corridor	Hall	Outside	Car Park
Conker	Hall Turtle	<b>Blue Room</b>	Green Room	Orange Room	Purple Room	

Why was physical intervention deemed necessary? If other, please specify and describe here:

<b>Prevent harm to self</b>	Prevent harm to others	Prevent damage to property	Maintain safety
-----------------------------	------------------------	----------------------------	-----------------

Type(s) RPI used:

Caring Cs with resistance from child	<b>Escort (moving)</b>	Hold (stationary)	Seated
<b>1 person</b>		2 person	
<b>Relaxed hold</b>	Firm hold	Firm hold with high levels of resistance	

The use of RPI does carry risk of injury which could include bruising, which may appear later.

<b>No injuries were evident following the use of RPI</b>	Possibly injury incurred during RPI - please see first aid form.
--	--

We understand that you and/or your child may be concerned about what has happened. The safety and wellbeing of your child is always our priority and RPI is only used as a last resort in order to keep everyone safe. Staff in school will reflect and plan a way forward to reduce the likelihood of this happening again, this is usually part of a behaviour plan (IBMP) which will have already been discussed with you, unless in an emergency.

If you have any concerns about your child's physical, emotional or mental wellbeing as a result of this incident, want to ask any questions or review the IBMP, please contact me to arrange a time for a discussion.

Your sincerely,  
Mrs Tomlin



Dear Parent/Carer

Further to our conversation, here are the details of the recent incident involving your child.

Child's name: Emily	Date of incident: 14/4/26	Time of incident: 10am	Duration of Restrictive Physical Intervention (RPI): less than 2 mins
------------------------	------------------------------	---------------------------	--

Location(s) - if other, please state here:

Class Room	Class Turtle	Shared Area	Corridor	Hall	Outside	Car Park
Conker	Hall Turtle	<b>Blue Room</b>	Green Room	Orange Room	Purple Room	

Why was physical intervention deemed necessary? if other, please specify and describe here:

<b>Prevent harm to self</b>	Prevent harm to others	Prevent damage to property	Maintain safety
-----------------------------	------------------------	----------------------------	-----------------

Type(s) RPI used:

Caring Cs with resistance from child	<b>Escort (moving)</b>	Hold (stationary)	Seated
<b>1 person</b>		2 person	
<b>Relaxed hold</b>	Firm hold	Firm hold with high levels of resistance	

The use of RPI does carry risk of injury which could include bruising, which may appear later.

<b>No injuries were evident following the use of RPI</b>	Possibly injury incurred during RPI - please see first aid form.
--	--

We understand that you and/or your child may be concerned about what has happened. The safety and wellbeing of your child is always our priority and RPI is only used as a last resort in order to keep everyone safe. Staff in school will reflect and plan a way forward to reduce the likelihood of this happening again, this is usually part of a behaviour plan (IBMP) which will have already been discussed with you, unless in an emergency.

If you have any concerns about your child's physical, emotional or mental wellbeing as a result of this incident, want to ask any questions or review the IBMP, please contact me to arrange a time for a discussion.

Your sincerely,  
Mrs Tomlin

If you have any questions, please speak to your child's class teacher or the Assistant Head Teacher for the Team your child is in.